

TERMS OF REFERENCE

The Main functions of the Delivery Group

The Delivery Group will comprise key delivery agents (partners) for the Nottinghamshire Biodiversity Action Plan (LBAP) including lead organisations for the Habitat Action Plans (HAPs) and Species Actions Plans (SAPs) and relevant others who can contribute to biodiversity conservation in the County.

Through these partner organisations, the Delivery Group will undertake actions that will help to conserve biodiversity and to achieve the targets set in the LBAP through:

- Managing the annual monitoring process, working with other BAG partners and influential bodies, and support the BAG Officer to compile an annual progress report on meeting LBAP targets.
- Identifying gaps in progress in meeting LBAP targets and seeking constructive solutions to address these gaps
- Provide technical advice to the Lowland Derbyshire and Nottinghamshire Local Nature Partnership (LNP)
- Revision/writing of HAPs/SAPs as necessary to further the conservation of priority species and habitats
- Enabling restoration and re-creation of habitats through dissemination of best practice advice
- Promoting good examples of habitat management
- Provide lead agency input into the LBAP process, ensuring ownership by partner organisations
- Identifying priority areas to focus effort and achieve greatest results
- Seeking new partners/agencies to ensure that the LBAP process is effective and dynamic
- Identify opportunities at a large scale to meet BAP targets, through Biodiversity Opportunity Mapping
- Achieving more through partnership than might be achieved as individual organisations, for example through exchanging ideas, pooling resources etc. towards a common goal
- Seeking funding to support actions contained within HAPs and SAPs
- Managing the integration of the BARS 2 (Biodiversity Action Reporting System) database and any necessary training and support for wider partners
- Ensuring that implementation and monitoring results for the LBAP feed into the UK BAP reporting network
- Coordinating the preparation of a County "State of our Biodiversity Publication"
- Raising awareness of biodiversity, its importance and key issues facing/affecting species and habitats, and acting as an advocate and champion for biodiversity
- Developing and implementing an Awareness Strategy for the LBAP
- Encouraging support for and recognition of the role of volunteers in delivering LBAP objectives
- Stimulating local action towards the goals of the LBAP
- Seeking to involve local communities in setting conservation objectives and in the management of key sites
- Improving the provision of biodiversity interpretation across the County
- Coordinating the annual 'Big BAG' partnership meeting with guidance from the Steering Group.

- Developing opportunities for people to learn about biodiversity and to develop skills (such as identification and practical habitat management skills) which can contribute towards the delivery of the LBAP targets.

The operation and membership of the Delivery Group

The Delivery Group will liaise closely with the Steering Group of the BAG.

The Delivery Group will consist of a range of organisations as listed below, a representative of one of whom will chair the meetings for a 24 month period, supported by a Vice-Chair. The Chair and Vice-Chair's positions will be reviewed after each 24 month period of tenure by the Delivery Group in order that other organisations may take the role, if wished, by the majority of the members.

Whilst most of the members of the Group will remain constant, it may be necessary to seek new partners at times; the Group will thus seek to identify new members as appropriate and to ensure that it is of a consistently inclusive and representative nature.

The Group will usually meet quarterly. Certain decisions may require a quorum (75%) of members to be present, the Chair and the BAG Officer will decide which decisions fall into this category, seeking guidance from the BAG Steering Group as necessary. All organisations on the Group are welcome to provide more than one attendee, where this brings additional knowledge and experience to the Group, however if voting is required each organisation may have a maximum of one vote.

The minutes of each meeting will be relayed to the Chair of the Steering Group.

Each member of the group will act as a champion for the Nottinghamshire LBAP and will seek to encourage other relevant bodies to support the implementation of the target actions.

These terms of reference will be reviewed biennially

Membership

Biodiversity Officer

Representatives of:

Butterfly Conservation	Canal and River Trust
DEFRA	Environment Agency
Forestry Commission	Greenwood Forest
National Trust	Natural England
Nottingham City Council	Nottinghamshire ARG
Nottinghamshire Bat Group	NBGRC
Nottinghamshire Birdwatchers	Nottinghamshire County Council
Notts Federation of Women's Institutes	Nottinghamshire Wildlife Trust
RSPB	Sherwood Forest Trust
Trent Rivers Trust	Trent Valley Internal Drainage Board

and Nottinghamshire's District and Borough Authorities

Other community wildlife organisations and recording groups as appropriate - to be agreed by the Group

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